



# MOSCOW CHARTER SCHOOL

Science • Technology • Engineering • Arts • Math

4/17/2017

SCHOOL AIDE POSITION (part-time)

Monday-Friday  
8 a.m. - 12:15  
\$10.00/hour

## QUALIFICATIONS:

The person selected for this position will be responsible for assisting a classroom teacher in the general supervision and management of the children. The person selected for this position shall be at least 18 years of age and must be able to pass a background check. This person must have a warm and friendly personality, be sensitive to the feelings and needs of others, be able to relate well to children and employees, and be willing to fulfill responsibilities in accordance with the school's educational philosophy. The person selected for this position shall be able to speak, read, and write English fluently.

RESPONSIBILITIES shall include, but not be limited to the following:

1. Assisting in the implementation of the daily program under the direction of the teacher.
2. Assisting in planning and preparing the learning environment, setting up interest centers and preparing needed materials and supplies.
3. Supervising the classroom when the teacher is out of the room.
4. Assisting the teacher in any other appropriate ways.
5. Maintaining professional attitudes and loyalty to the school.
6. Treating all children with dignity and respect.
7. Maintaining confidentiality about children, their families, and other employees outside the school.
8. Supervising outside playground activities.
9. Follow directions given by head teacher or immediate supervisor.

Please submit general application located at [www.moscowcharterschool.org/jobs](http://www.moscowcharterschool.org/jobs) to [office@moscowcharterschool.org](mailto:office@moscowcharterschool.org) or mail to 1723 East F Street Moscow, Idaho 83843.

(Electronic applications strongly encouraged)

1723 East 'F' Street Moscow, Idaho 83843  
(208) 883-3195 • (208) 892-3855 Fax  
[www.moscowcharterschool.org](http://www.moscowcharterschool.org)